



Job Action Sheet Behavioral Health Team Member

*****Read This Entire Position Checklist Before Taking Action*****

Reports to:	Behavioral Health Team Leader
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Activation Phase: Steps taken to get your operations up and running

<input type="checkbox"/>	Report to your assigned Team Leader.
<input type="checkbox"/>	Obtain briefing from Behavioral Health Team Leader on the scope of incident, incident command system, special population needs, community resources, communication method, contacts, confidentiality rules, media restrictions, work schedules, work sites, and documentation requirements.
<input type="checkbox"/>	Ensure that you have all the handouts and forms needed to respond effectively (PFA forms, triage forms, community referral information, etc...)
<input type="checkbox"/>	Ensure that all behavioral health responders have proper identification, and have been activated to respond to this incident. Refer any irregularities to the Behavioral Health Team leader.
<input type="checkbox"/>	Complete any requested “Just- in – time” training.
<input type="checkbox"/>	Follow all safety measures such as: personal protective equipment, medication, identification, clothing recommendations, etc...

Incident Phase: Response actions that are part of this position’s responsibilities during an incident (Operational Phase)

<input type="checkbox"/>	Provides psychological 1 st aid, and outreach to responders, and their family members on site, ACS, hospitals, in shelters, mass care sites, etc
<input type="checkbox"/>	Respond to behavioral health emergencies, and provide psychological triage services and refer psychiatric casualties to licensed mental health professionals.
<input type="checkbox"/>	Provide referrals to local behavioral health providers, local public health, and other community resources.
<input type="checkbox"/>	Complete data forms and turn them in at end of shift to Behavioral Health Team Leader.

Post-Incident Phase: Responsibilities of this position after the occurrence of an incident (Demobilization phase)

<input type="checkbox"/>	Participate in operation debriefing, defusing and compassion fatigue support services.
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