

Central Nebraska Medical Reserve Corps

Operations Manual

February
2008



Central Nebraska
Reserve Corps

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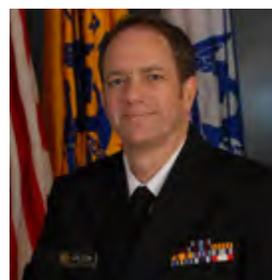
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Letter From the Acting Surgeon General, RADM Steven K. Galson

Dear MRC Leaders and Volunteers,

With temperatures dropping, holiday plans in full swing, and thoughts turning towards the New Year, I send you season's greetings from the Office of the Surgeon General. While this past year was an exciting year for me as I assumed the role of acting Surgeon General; it was certainly an equally eventful period for the Medical Reserve Corps.

CAPT Tosatto and his staff have quickly made me aware of the value that Medical Reserve Corps members add to their communities, as well as the incomparable asset they are to the nation. It is with the help of every MRC leader and volunteer that the health and safety of the nation has grown stronger with each day.



RADM Steven K. Galson, Acting U.S. Surgeon General

I am impressed by the wide range of MRC activities that support the Surgeon General's priorities for public health. Throughout the year many MRC members have devoted their time to staffing flu vaccination clinics, providing blood pressure checks, screening for diabetes and other chronic diseases, and sharing health and preparedness information at health fairs. You have touched countless lives because you devoted your time, care and expertise.

Our nation also saw several disasters in 2007, and many MRC members assisted those in need. I have heard stories of MRC volunteers participating with local health departments to staff immunization clinics following the tornado that devastated Greensburg, Kansas. MRC units in New Hampshire, New York, Illinois, Kansas, Oklahoma, and Ohio participated in local relief efforts when flooding occurred in their communities. MRC volunteers provided disaster mental health services, distributed information to flood area victims, staffed shelters, assisted with immunization clinics, and supported command centers. MRC units in Minnesota responded to the I-35 bridge collapse in Minneapolis and provided assistance at the Family Assistance Center. And more than 100 members of several Southern California MRC units provided much-needed care at shelters in response to the wildfires this fall.

The MRC program office also saw growth this year—in numbers and breadth of capabilities. With the office transitions to the Office of the Civilian Volunteer Medical Reserve Corps, the program office will continue to add staff, and develop new policies, procedures and resources. I am positive that the MRC will only benefit from the added support, knowledge and experience it will gain.

With the momentum of this past year, and with all of your hard work, I know that the MRC will live up to its theme in 2008: Volunteers Building Strong, Health and Prepared Communities. Thank you for all that you do!

I wish each of you and your families a happy and safe holiday season and best wishes for the New Year.

Warmest regards,

Steven K. Galson, M.D., M.P.H.
RADM, USPHS
Acting Surgeon General

Central Nebraska Medical Reserve Corps

Introduction

The Medical Reserve Corps is a component of the Citizens Corps that brings together local health professionals to volunteer in the Central Nebraska communities. These volunteers will assist the local, health care system to deal with pressing public health needs and improvements.

The Medical Reserve Corps is intended to supplement the resources of the existing health care system, as well as contribute to meeting the public health needs throughout the year. The Medical Reserve Corps unit will not replace or supplant any existing system. During emergencies, Medical Reserve Corps volunteers may also provide an important "surge" capability to health services that have also been mobilized. They can also augment local medical and support staff shortages.

Medical Reserve Corps volunteers are also a good resource for helping a community plan and implement its response to numerous health related situations. They can assist with developing plans for vector control, animal care disasters, distribution of pharmaceuticals, and provide numerous tasks to help a community deal with public health issues when there is a shortage of regular health care providers or health care support staff.

The Central Nebraska Medical Reserve Corps is a partnership with the Citizen's Corps, and the Tri-cities Medical Response System (TRIMRS).

Central Nebraska Medical Reserve Corps

Purpose

The purpose of the Central Nebraska Medical Reserve Corps is to:

1. Organize and train healthcare professionals to respond to the specific needs of the community, thereby enhancing local emergency response efforts, especially to large scale emergencies.
2. Provide reserve capacity at the community level to respond to local public and community health needs and priorities.
3. Create a framework to match medical volunteers skills with the communities needs.
4. Provide a mechanism for professionals to become involved in volunteer service.

Objectives

This manual will establish the necessary organizational, operational policy, and procedures for the effective operation of the Central Nebraska Medical Reserve Corps.

This manual will provide guidance to medical practitioners, public health officials, emergency management personnel and others for the effective employment of volunteers in emergency medical operations and public health activities.

This manual will enhance the communities' knowledge of the Central Nebraska Medical Reserve Corps and describe the process established to activate the corps and utilize its personnel and resources for emergency medical operations and ongoing public health activities.

Mission Statement

Our mission is to recruit. Organize, train and prepare medical professionals to serve and assist core deliver in urgent and emergent situations. The MRC will support and assist local, regional and national entities in delivering and maintaining vital health care services.

Vision Statement

Our vision is to provide expert medical assistance, advice, support, and service whenever called upon to do so.

**Central Nebraska
Medical Reserve Corps**

Scope of Service

An 11-member Advisory Council will oversee the operation of the CNMRC and work with the CNMRC Coordinator to develop and implement it. TRIMRS is the sponsoring entity for the CNMRC and its Advisory Council.

The Advisory Council will include stakeholders and representatives of existing community and state emergency preparedness entities such as EMS, Public Health, Emergency Management, Nursing, medical and the business community.

The Advisory Council will assist the CNMRC Coordinator to develop policies, procedures and training materials for MRC volunteers to help ensure an effective corps of volunteers.

The Advisory Council members will become familiar with volunteer management; emergency response management, public health, program development, as well as what emergency response plans and efforts are currently taking place in the Central Nebraska.

**Central Nebraska
Medical Reserve Corps**

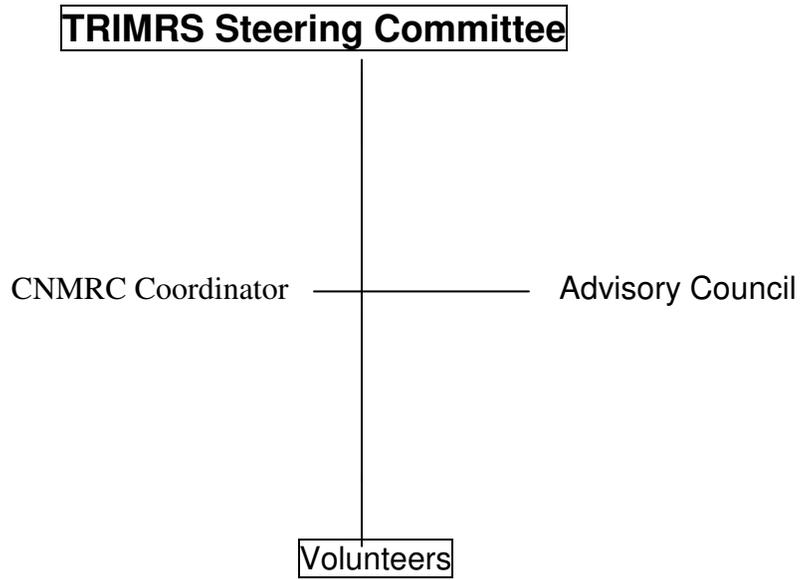
Service Area

The TRIMRS and the Central Nebraska Medical Reserve Corps serves an area with a population of approximately 300,000 and encompasses an approximate 2,500 square mile area. The following counties in Nebraska are included:

Adams, Blaine, Buffalo, Clay, Custer, Dawson, Franklin, Garfield, Gosper, Greeley, Hall, Hamilton, Harlan, Howard, Kearney, Loup, Merrick, Nuckolls, Phelps, Sherman, Valley, Webster and Wheeler.

**Central Nebraska
Medical Reserve Corps**

Organizational Chart



**Central Nebraska
Medical Reserve Corps**

**Recruiting Plan
Marketing Materials**

The MRC Coordinator will be using different media to get the message out that we need volunteers to join the Central Nebraska Medical Reserve Corps. We will do a press conference to kick off the beginning of recruiting.

1. **PSA's** (Public Service Announcements) Each PSA will have the appropriate counties and health department information and provide information on the purpose of the CNMRC and how one can join. All PSA's will be reviewed yearly.

2. **Television and Radio** The MRC Coordinator will be distributing press releases to all the local radio and television stations so they can start sharing the information with their listeners. All press releases will be reviewed yearly.

3. **Brochure** The brochure will provide information to potential volunteers, and the general public. The brochure will have information about the corps, what the volunteer and will be distributed at health fairs, exhibitions, etc.

4. **Volunteer Form** The Volunteer Form will be available online, or at local public health departments, Emergency Managers, or they can request forms by phone or mail. This form will be used for volunteers to apply for the membership on the Central Nebraska MRC.

6. **Website** – The website will provide information on the MRC program and how CNMRC is working to assist local communities in large-scale events. This site will also allow volunteers to get the MRC application, have current MRC volunteer opportunities and trainings. The site will be updated as needed.

Central Nebraska
Medical Reserve Corps

Agencies or Partner Websites Display

WE NEED YOU! **Volunteer now** for the Central Nebraska Volunteer Medical Reserve Corps. Health professionals are needed to provide assistance in all the counties across the state of Nebraska. You will assist your county during large scale emergencies such as epidemics, bioterrorism or natural disasters and provide on going support for community health initiatives in Central Nebraska.

Clergy, Dentists, Emergency Medical Technicians, Laboratory Technicians, Mental Health Practitioners, Funeral Directors, Nurses, Physicians, Paramedics, Pharmacists, Psychologists, Social Workers, and Substance Abuse Counselors are some of the skill sets needed. All disaster response training will be provided. Informational materials and applications are available on our website www.nomedicalresponse.com .To volunteer, contact Shelly Boden, Medical Reserve Corps Coordinator via e-mail at; sboden@acema.org, phone 402-461-2360 or fax 402-461-2367.

Central Nebraska
Medical Reserve Corps

Public Service Announcement

(TRIMRS: 30) Central Nebraska Medical Reserve Corps

The new Central Nebraska Medical Reserve Corps is now recruiting professionals and others to volunteer their expertise in the event of emergency.

The Medical Reserve Corps recruits medical and non-medically trained volunteers to assist in disaster preparedness and to help keep local emergency and public health resources from becoming overwhelmed in urgent situations.

Is Central Nebraska Medical Reserve Corps for you? For information, please check the web at www.nomedicalresponse.com .

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CENTRAL NEBRASKA MEDICAL RESERVE CORPS

VOLUNTEER APPLICATION

PERSONAL CONTACT INFORMATION (KEPT CONFIDENTIAL)

NAME: Last _____ First _____ Middle _____

ADDRESS: Street _____ County _____

City _____ State _____ Zip _____

PHONE: Home _____ Work _____ Mobile _____

E-MAIL: Home _____ Work _____ Pager _____

The following information is required for a background check. Your information will be kept confidential.

Date of Birth _____ **Place of Birth** _____

Drivers License # _____

Gender M F **Social Security #** _____

Ethnic Group: Black White Hispanic American Indian/Alaskan Native Asian/Pacific Islander

Have you ever been convicted of a felony? **Y N** A misdemeanor? (Not traffic violations) **Y N**
If yes, please explain:

EMERGENCY CONTACT INFORMATION:

Name _____ Relationship _____ Phone _____

Mobile _____ Street _____ City _____ State _____ Zip _____

<u>M.D./D.O.</u>	<u>Nurse Prac.</u>	<u>Pharmacist</u>	<u>CAN</u>
<u>PA</u>	<u>LPN</u>	<u>Pharmacy Tech</u>	<u>Veterinarian</u>
<u>Psychologist</u>	<u>EMT</u>	<u>Lab Tech</u>	<u>Medication Aide II</u>
<u>RN</u>	<u>Paramedic</u>	<u>X-Ray Tech</u>	<u>Phlebotomist</u>
<u>Accountant</u>	<u>Bus Driver</u>	<u>Mechanic</u>	<u>Counselor</u>
<u>Attorney</u>	<u>Secretary</u>	<u>Office Manager</u>	<u>Teacher</u>
<u>Interpreter</u>	<u>Clergy</u>	<u>Mortician</u>	<u>Social Worker</u>
<u>IT</u>	<u>Data Entry</u>	<u>Nutritionist</u>	<u>Ham Operator</u>

Call Sign: _____

*****Only for non-credentialed volunteers*****

The following information is required for a background check. Your information will be kept confidential.

Date of Birth: _____ SSN#: _____

Address: _____ City: _____ State: _____

Previous Address: _____ City: _____ State: _____

Signature: _____

FOREIGN LANGUAGE:

What languages do you **speak** or understand other than English?

_____ Speak _____ Write _____ Read _____

_____ Speak _____ Write _____ Read _____

POSITION OF INTEREST:

LICENSING/CERTIFICATIONS

	License #	State	Expiration
Clergy	_____	_____	_____
Dentist	_____	_____	_____
EMT	_____	_____	_____
Epidemiologist	_____	_____	_____
Lab Tech	_____	_____	_____
Mental Health Practitioner	_____	_____	_____
Microbiologist	_____	_____	_____
Mortuary Service	_____	_____	_____
Nursing RN__ LPN__	_____	_____	_____
Nutritionist	_____	_____	_____
Paramedic	_____	_____	_____
Pharmacist	_____	_____	_____
Physician	_____	_____	_____
Phlebotomist	_____	_____	_____
Psychologist	_____	_____	_____
Respiratory Therapist	_____	_____	_____
Social Worker	_____	_____	_____
Substance Abuse Counselor	_____	_____	_____

Veterinarian _____
 X-Ray Tech _____
 Other _____

Area of specialty _____

Are you board certified? Yes ___ No ___

Do you have prescriptive authority? Yes ___ No ___

Are you retired and licensable in good standing? Yes ___ No ___

Please attach a copy of your current professional license/certification to this application.

AVAILABILITY:

Are you available to respond to emergencies across Nebraska or Iowa? Yes _____ No _____

Are you available to respond to emergencies in the Mid America Alliance States, Region 7 & 8?

Yes _____ No _____

What county area are you available to respond to? _____

Availability: Days ___ Evenings ___ Mon ___ Tues ___ Wed ___ Thurs ___ Fri ___ Sat ___ Sun ___

I PREFER TO BE: _____ **INACTIVE** (prepared for service only in an emergency or disaster)

_____ **ACTIVE** (leader, recruiter, trainer, community health initiatives, etc)

Are you part of any other emergency disaster alert system? Yes ___ No ___

Please indicate counties in which you are willing to serve:

<u>Adams</u>	<u>Franklin</u>	<u>Harlan</u>	<u>Phelps</u>
<u>Blaine</u>	<u>Garfield</u>	<u>Howard</u>	<u>Sherman</u>
<u>Buffalo</u>	<u>Gosper</u>	<u>Kearney</u>	<u>Valley</u>
<u>Clay</u>	<u>Greeley</u>	<u>Loup</u>	<u>Webster</u>
<u>Custer</u>	<u>Hall</u>	<u>Merrick</u>	<u>Wheeler</u>
<u>Dawson</u>	<u>Hamilton</u>	<u>Nuckolls</u>	<u>ALL</u>

Interest in a leadership position within Unit:

Logistics Officer	Safety Officer	Other:
Public Information Officer	Volunteer Relations	Other:

CERTIFICATIONS AND TRAINING

Certifications	Most Recent Date	Certifying Agency
CPR	_____	_____
First Aid	_____	_____
Disaster Training	_____	_____
Cert	_____	_____
Blood borne Pathogen	_____	_____
Incident Command System	_____	_____
Epidemiology	_____	_____
Bioterrorism	_____	_____
Other	_____	_____

WORK CONTACT INFORMATION

OCCUPATION: _____ Full time ___ Part time ___ Retired _____

PRESENT EMPLOYER:

Company _____ Position _____ Phone _____ Dates _____

Street _____ City _____ State _____ Zip _____

In the event volunteers are called to respond to an emergency: Please list additional person(s) who may be used to contact you if we are unable to reach you using the information provided above.

Name _____ Phone Number _____

PREVIOUS EMPLOYMENT:

Company _____ Position _____ Dates _____

Company _____ Position _____ Dates _____

VOLUNTEER EXPERIENCE:

Organization _____ Position _____ Dates _____

Organization _____ Position _____ Dates _____

EDUCATION:

School _____ Degree/Specialty _____ Dates _____

School _____ Degree/Specialty _____ Dates _____

PERSONAL REFERENCES:

Please list two people who know your qualifications and/or background experience. Do not list relatives or supervisors. Reference checks will be contacted by phone during regular business hours. Please notify individuals that the Central Nebraska Medical Reserve Corps. We will be contacting them regarding your interest in becoming a volunteer.

Name _____ Relationship to you _____ Address _____
 Phone _____ Work Phone _____ Known how long? _____

Name _____ Relationship to you _____ Address _____
 Phone _____ Work Phone _____ Known how long? _____

I hereby certify that all the information shown above is accurate and correct and I hereby make application for member in the Central Nebraska Medical Reserve Corps. I understand that I am applying for a volunteer position and that this is not an application for, or contract of, employment.

I understand that every attempt will be made to reduce risks to volunteers, however some risks may be present during a public health emergency and I agree to assume my own risk as a volunteer.

I do hereby give the Central Nebraska Medical Reserve Corps permission to inquire into my educational background, references, driving record, police records, employment and my volunteer history. I further give permission to the holder of any such records to release same to the Central Nebraska Medical Reserve Corps or its sponsoring agencies. I understand that the Central Nebraska Medical Reserve Corps will only use this information as part of its verification of my volunteer application and periodically for evaluation purposes. I do hereby hold the Central Nebraska Medical Reserve Corp harmless from any liability, whether civil or criminal, that may arise as a result of there release of this information about me. I further hold harmless any individual, agency, business or corporation that provides information or documents to the Central Nebraska Medical Reserve Corp.

A Photocopy of this release form will be valid as an original thereof even though the said photocopy does not contain an original writing of my signature.

Print Name _____ **Signature** _____ **Date** _____

FOR OFFICE USE ONLY

Date Requested _____ By _____
Returned _____
Interview Set up _____ By _____
Interview Date and Time _____ By _____
Comments _____

Position Interested In _____
Verified Background _____ License _____ References _____

Accepted for Volunteer Position

Date Placed _____
Not placed _____ No position _____ Background _____ License _____ Other _____
Entry Date _____ By _____

RETURNED COMPLETED APPLICATION TO:

Central Nebraska Medical Reserve Corps Phone: 402-461-2360
C/O - Shelly Boden Fax: 402-461-2367
1313 N. Hastings sboden@acema.org
Hastings, NE 68901

Recruiting Plan

The Central Nebraska Medical Reserve Corps Advisory Council will identify the persons from organizations, groups, and institutions who may be interested in serving as volunteers with the Medical Reserve Corps. Examples of those groups are:

1. Faculty/students of area nursing schools

- A. MLMH/Creighton Nursing School
- B. Central Community College in Grand Island and Kearney
- C. UNK School of Nursing

3. Employees of area Pharmacies

4. Employees of area Dental Offices

5. Faculty/students of area Radiation Science Division schools

- A. Mary Lanning Memorial Hospital School of Radiology
- B.

6. Outpatient Surgical Centers

- A. Hastings Surgical Center
- B. Heartland Surgical Center
- C.

7. Professional Associations, Medical Societies and Related Organizations

- A. Nebraska Pharmacy Association
- B. Nebraska Medical Association
- C. Central Nebraska Pharmacist Association
- D. Rotary Clubs
- E. Kiwanis Club
- F. Optimists Club
- G. South Central Nebraska Counseling Association
- H. Nebraska Emergency Nurses Association
- I. Nebraska Nurses Association
- J. Nebraska Society for Respiratory Care
- K. Nebraska Society of Radiology Technologists
- L. Nebraska Veterinary Medical Association
- M. Central Nebraska Citizen's Corp
- N. NEMSA

**Central Nebraska
Medical Reserve Corps**

Recruiting Events and Activities

There will be live interviews on local radio stations yearly.

The MRC Coordinator will be at any special event or activities in the State where there is a potential for volunteers.

The MRC Coordinator will have periodic press releases to update the media and the community on events and changes.

**Central Nebraska
Medical Reserve Corps**

Selection of Volunteers

Each volunteer must fill out an application form. The medical information will be used for placement only and will be kept **confidential**. Upon completion of the volunteer form the following must happen:

1. Each volunteer must be in possession of a license or certification in the field they are applying to volunteer in and be verified by the appropriate State licensing board.
2. Each volunteer must successfully complete a criminal background check on each applicant will be completed by CNMRC or retired in good standing.
3. Each volunteer must successfully complete a reference check.

After the above checks have been completed, the volunteer will be called, to set up an appointment to be interviewed by the committee.

The Interview Committee will be appointed by the Advisory Council. The interview committee will fill out an interview form on each volunteer.

After successfully completing the interview, the volunteer will be assigned to active or inactive status based on their preference. The volunteer will then be placed in an appropriate position. Example: pharmacists, critical care nurse etc. Each pre-certified volunteer will then take a picture for their identification badge so when they arrive at the Volunteer Reception Center in the case of a disaster their badges will be waiting for them.

All those who volunteer are important to our project if they failed to meet the criteria they will be notified by mail. We do not want to turn anyone away and their talents may be used to fulfill other identified tasks.

**Central Nebraska
Medical Reserve Corps.**

**Volunteer Interview Record
CONFIDENTIAL**

Name of Volunteer _____
Interviewer _____ Date _____

I. Review of Application Form

Verified date ___ Police Check ___ Credentials ___ References ___

II. Questions

1. Why do you want to volunteer with the Medical Reserve Corps?

2. What would you like to gain from volunteering here?

3. What positions are you interested in? Any specialty?

4. Any physical limitations?

5. You do understand the training process and what's expected of you? Are you interested in active or inactive? Is active something that you might consider in the future? When?

6. What question can I answer for you?

IV. Match with Volunteer Positions

Discuss potential volunteer positions and check match of interest, qualifications, and availability.

**Central Nebraska
Medical Reserve Corps**

Volunteer Training

All volunteers will need to have a current license/certificate in their profession.

During the first year all members will be required to take Disaster Basic 101 and NIMS 100, 200, and 700 to participate in a disaster training drill and specific targeted training topics for the different emergency volunteer positions. All classes will be provided to the members free of charge. All members will need to be certified in CPR, First Aid and have a recent course in Bloodborne Pathogens. MRC-TRAIN is also available online and is encouraged. The following is a list of Core Competencies for training: Courses will include:

- 1.) Orientation
- 2.) Basic First Aid
- 3.) BLS CPR
- 4.) National Incident Management System (NIMS) 100, 200, & 700
- 5.) Psych First Aid
- 6.) MRC-TRAIN
- 7.) American Red Cross (ARC) Introduction to Disaster
- 8.) IS-22 Are You Ready? or CERT

The second year we will require all members to take a specific target training specialty course to keep their skills up to date and to participate in a yearly drill. The MRC will be offering additional courses in CERT, Advanced CPR, Incident Command, Weapon of Mass Destruction, and many others. Specialty Professions training topics will be offered for the different emergency positions.

The second and third year members will be required to take a refresher course in CPR, First Aid, and Bloodborne Pathogens depending when their certifications expire.

Each year we will be requiring all members to participate in one table top exercise or one training exercise simulating a public emergency, per year.

Also, we will be looking for **active** MRC volunteers that have time available to work with the many Health Departments and Emergency Managers. This may include emergency clinics for mass vaccinations, pharmaceutical distribution, disease outbreak investigations, and other emergencies involving public health, flu clinics, children's health immunization campaigns, health fairs, patient education as well as ambassadors for public health.

Inactive members will only be available to respond to disaster emergencies but will take the same training as active members.

Central Nebraska
Medical Reserve Corps

TRAINING RECORD

Name: _____

Address: _____

City, State, and Zip: _____

Phone Number: _____

Assignment: _____

2007	Date Completed	Verified	Instructor	Exp Date
Disaster Basic 101				
First Aid				
CPR				
Blood borne				
Pathogens				
Specialty Class				
Drill				
NIMS 100				
NIMS 200				
NIMS 700				
OTHER				
2008	Date Completed	Verified	Instructor	Exp Date
Specialty Class				
Drill				
Refresher Class				
Others				
Others				
2009	Date Completed	Verified	Instructor	Exp Date
Refresher Class				
Specialty Class				
Drill				
Other				
Other				

Central Nebraska
Medical Reserve Corps

Retention of Volunteers

It will be the MRC Coordinator's responsibility to keep our volunteers engaged. The MRC Coordinator will provide as many classes as possible to assist the volunteer with their Continuing Education Hours. The MRC Coordinator will provide a quarterly newsletter available on the Nebraska Medical Reserve Corp website offering volunteer activities available through Health Departments, Emergency Managers and what classes are available for all skilled professions. There will also be training available on MRC-TRAIN online.

The MRC Coordinator will keep the training records and is responsible that all volunteers are current in training, and notify the members if they have not completed their training.

Central Nebraska
Medical Reserve Corps

Activation

The Central Nebraska Medical Reserve Corps will be activated by the MRC Coordinator, by first notifying the Emergency Manager in the respective county or the area Public Health Department. The Buffalo County Sheriff's office will notify volunteers through the high speed notification service. The Coordinator will then call the respective EM/EOC and request the Volunteer Reception Center (VRC) be open for Medical Reserve Corp. The location will be determined by the Coordinator depending on where the emergency is located at.

In the event that telephones lines are unavailable a template press release will be sent to all television and radio stations for immediate release stating that all Medical Reserve Corps members are to report to the VRC. In the event there is no power or telephones we ask the volunteers to try and locate any police, fire, emergency personnel, or media to find out where the VRC is located.

A health department in the CNMRC area may request the Medical Reserve Corps for a non-emergency event. The Central Nebraska Medical Reserve Corps Coordinator and the health department making the request will determine the assistance that can be provided. The CNMRC Coordinator will activate the necessary members and coordinate the implementation with the health department. The members will report to the appropriate health department for assignments.

Central Nebraska Medical Reserve Corps

Request for Volunteers

(Complete one form for each job description)

Today's Date _____ Time Called In _____

Volunteer Position Needed _____

Location Needed _____

Location Address _____

Duties _____

Volunteer must be physically able to _____

Numbers Needed _____ Start Date _____ Hrs. Needed _____
End date _____

Skills Needed

Job Skill #	Description

Follow-Up Contacts with Requesting Agency

Date	Comments

Volunteers Referred

Name	Date

Requested closed _____

Completed___ No placements___ No longer needed___

Central Nebraska
Medical Reserve Corps

SKILL BANK

Medical

Clergy
Chaplains (Interfaith Ministries)
Dentist
Specialty Dentist
First Responder
EMT
EMT Paramedic
Funeral Director/Embalmer
Lab Tech
Mental Health Practitioner
Community Responders
School Counselor
Microbiologist
Nursing- RN
Nursing LPN
CSM
Medication Aide
Nutritionist
Pharmacist
Pharmacy Tech
Pharmacy Intern
Physician Cardiology
Physician Family Practice
Physician Gastroenterology
Physician Infectious Disease
Physician Internal Medicine
Physician Ophthalmology
Physician Orthopedic
Physician Pathology
Physician Pediatrics
Physician Psychiatry

Physician Pulmonary
Physician Radiologist
Physician Surgeon
Physician Other
Physician Assistant
Nurse Practitioner
Phlebotomist
Physical Therapist
Psychologist
Respiratory Therapist
Social Worker
Substance Abuse Counselor
Veterinarian
Vet Technician
X-Ray Technologist
Anatomist
Anthropologist
Environmental Health Specialists
Administrative
Electrician
Computer Tech (IT)
Carpenter
Ham Radio Operator
Communications
Satellite Phones

Other

Central Nebraska Medical Reserve Corps Volunteer Sign in Sheet

	Date	Name	Time In	Time Out	Time In	Time Out	Total	Hours
1								
2								
3								
4								
5								
6								
7								
8								
9								
10								
11								
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**Central Nebraska
Medical Reserve Corps**

Disaster Volunteer Referral

Name of Volunteer _____ Date _____

Referred to (agency) _____ Request # _____

Agency contact name _____ Phone _____

Address of Agency/Site _____

Directions to Site _____

Title/description of volunteer assignment _____

Dates and Hours volunteer will work _____

Briefing _____ Safety Briefing _____

Central Nebraska
Medical Reserve Corps

Incidents

In the event of **any** problems during a disaster we require all incidents to be documented and the following form needs to be filled out and forwarded to Medical Reserve Corps Coordinator.

MRC Incident Report

Date: _____ Site: _____
Time: _____ filled out by _____
Incident: _____

Notified (please include date and time): _____

Action Taken:

Supervisors Initials: _____

Central Nebraska
Medical Reserve Corps

Debriefing

All Central Nebraska Medical Reserve Corps volunteers returning from a disaster will be encouraged to go through a defusing process after checking back in to their professional skill table. The volunteers will go to a designated room where a Mental Health Professionals will meet with volunteers as a group.

After the defusing all volunteers will be shown to a transition room where refreshments will be available for all volunteers to sit and visit with each other about their experiences.

When the volunteer feels ready they may proceed home.