

Roles and Responsibilities of a Statewide Volunteer Coordinator

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Virginia Volunteers

- Virginia was awarded 12 Medical Reserve Corps Grants
- \$580,000+ in grant award money
- Nine of 12 are awards to Local Health Districts
- Two are to Cities
- One to a State University
- Other Health Districts and Localities recruiting volunteers without MRC grants

MRC Progress

- Some have hired a local Coordinator to manage their grant activities
- Department of Health is key partner with ALL MRCs and other public health volunteer efforts
- All are at different stages of development
- All have looked to the State Health Department as a resource on key issues

Statewide Issues Identified by Localities

- Database management
- Identification system
- Notification system
- Marketing and recruitment
- Liability and risk management
- Policies and procedures for volunteer management
- Licensing and credentialing
- Roles of volunteers during emergencies

Other Statewide Needs

- Assist with protocols for program evaluation
- Facilitation and coordination of shared best practices among local entities
- Identifying and assisting with securing future grant programs that support volunteer efforts
- Liaison with other state agencies, federal and local entities to develop and sustain volunteer programs
- Coordinating HRSA/CDC grant requirements for volunteer recruitment and training

Public Health Volunteer Coordinator

- Coordinates resources and activities to support statewide public health volunteer programs including MRCs
- Develops systems to promote and support PH volunteerism within the health care and medical communities
- Collaborates with federal, state and local volunteer leaders to develop and sustain local programs

Public Health Volunteer Coordinator

- Develops guidelines and procedures and policies to address volunteer
 - Recruitment
 - Retention
 - Management
 - Liability
 - Risk management
 - Licensing
 - Credentialing

Public Health Volunteer Coordinator

- Develop strategies to publicize MRCs and other public health volunteer programs
- Facilitate sharing of best practices and develop benchmarks for success
- Assist in identification and delivery of training and orientation needs for volunteer staff
- Coordinate development of statewide volunteer database management solution
- Liaison with Department of Health Professions

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